



Departments of Mathematics, Physics, and Computer Science

**COMPUTER SCIENCE COMPUTER LABORATORY (DANA HALL 230)  
 MICROSOFT WINDOWS® ACTIVATION FORM**

**PLEASE PRINT CLEARLY**

- Create New Account  
 Reactivate Existing Account

ID Number:

First Name:  Middle Initial:

Last Name:

Local Address:

Local Phone:  School:

Major:

E-Mail:

Class Account Needed For and Instructor:

**PLEASE NOTE:**

The Computer Science Computer Laboratory Windows® machines are for students either majoring, or taking a course that requires the use of the computers in either of the departments of Mathematics, Physics, or Computer Science.

Your username will be the 1<sup>st</sup> letter of your first name followed by the 1<sup>st</sup> seven letters of your last name, all in lower case. Your initial password will be the last four digits of your ID number, and you must change it upon first login. If you want to access your Sun® account from the Windows® systems, your passwords must be exactly the same.

Accounts will take approximately one business day to be activated.

Each account OWNER is responsible for his or her own account. If any abuse originates from your account you will be held liable. Passwords are not to be shared, and you are strongly urged to change it frequently. All student accounts are closed at the end of each semester. If the account is not reactivated within one semester it will be permanently removed.

The Departments of Math, Physics, and Computer Science, as custodians of all information stored on the systems may inspect and/or close an account without prior notice upon any indication of abuse or violations.

By signing this form you are agreeing that you are a registered student at the University of Hartford and to the conditions listed on this form. You also understand that your usage of all equipment is monitored by the system and by a video surveillance system.

Signature:

**COMPUTER USE VIOLATIONS (not limited to):**

- Unauthorized use, or attempted use, of another person's account.
- Deliberately degrading system performance, crashing, or attempting to crash the system.
- Unauthorized attempt to modify system software, computer equipment or peripherals.
- Violations of property rights and copyrights in data computer programs, i.e. copying software packages or system software.
- Use of system to communicate offensive or obscene messages, or otherwise harass other users of this or any other system.
- Unauthorized use, or attempting use, of other remote systems (such as via Internet)
- Abuse of any system or peripheral in any of the labs, such as excessive printing.
- Not Logging Off the system when done with the computers.
- Failure to abide by the University's computer use regulations (Regulations can be found in the *The Source*).

DATE: